



केंद्रीय होम्योपैथी अनुसन्धान परिषद्

(स्वायत्त निकाय आयुष मंत्रालय, भारत सरकार)
जवाहर लाल नेहरू भारतीय चिकित्सा एवं होम्योपैथी अनुसन्धान भवन
61-65 संस्थागत क्षेत्र, डी-ब्लॉक के सामने, जनकपुरी, नई दिल्ली - 110058



वैद्युत कृदुम्बकम्
ONE EARTH - ONE FAMILY - ONE FUTURE

F.No.:8-31/2022/CCRH/Admn/EM/Logi. & Fab./WHD-23/10724

Date : 22/2/2023

To

(LIMITED TENDER)

M/s-----

As per list attached

Sub: Quotation/Bid from specialized agencies for event management, logistic services and fabrication etc. during the Conference on World Homoeopathy Day on 10th April 2023 at Vigyan Bhawan, New Delhi being organized by Central Council for Research in Homoeopathy, New Delhi

Sealed Quotation/Bid are invited from specialized agencies for Event Management, logistic and fabrication for Conference on the occasion of World Homoeopathy Day on 10 April 2023 at Vigyan Bhawan, New Delhi on behalf of Director General, Central Council for Research in Homoeopathy, under two bids system i.e. technical along with presentation and financial bids.

The Details of the critical date of the bid is as under:

Description	Detail of the bid
Estimated Value of the services	Rs. 07.00 Lakh
Earnest Money Deposit	Rs. 35000/-
Date of publishing quotation	On 23/02/2023
Last date of submission quotation	01:00 p.m. on 02.03.2023
Date and Time of Opening Technical Bid	03:00 p.m. on 02.03.2023
Date of presentation of the qualified Agency/firm	10:00 a.m. on 06.03.2023
Date of opening of Financial bid	09.03.2023

(Dr. Shaji Kumar)
RO(H)/S-4

For Director General

Important Notes:

1. The Agency/Firm may submit their quotation in the tender box available at 4th floor super-scribing "Quotation for WHD Event Management/logistic & fabrication" addressing DG, CCRH, New Delhi upto the scheduled date and time.
2. DG, CCRH reserves the right to accept/reject any/all quotation in part/full without assigning any reason thereof.
3. This quotation notice can be seen on Council website www.ccrhindia.nic.in also.

DETAILS OF LIMITED TENDER

1. Overview

- i) "CCRH" means the Central Council for Research in Homoeopathy
- ii) "BID" means Technical Bid and the Financial Bid
- iii) "EMD" means Earnest Money deposit.
- iv) "AGENCY/FIRM" means the Agency who participates in the Tender
- v) "SUCCESSFUL BIDDER" means the agency which selected for award of work.

2. Introduction:

The Central Council for Research in Homeopathy (CCRH) requires event management, logistic and fabrication like domain hosting, online registration, on-site registration, coordination with venue, podium boards, panels, hoardings, welcome towers, counters with canopy, name plates, audio – video projectors, photography, webcasting, office setup with laptop, computer, laser jet printers, scanner, photocopier machine, badges, car parking stickers, male/female ushers etc and providing items required for the event and for online mode on WHD-2023 on 10 April, 2023 at Vigyan Bhawan, New Delhi.

3. Scope of Works:

The scope the work are as under:

Event Management				
S.No	Items			Qty
1	<ul style="list-style-type: none"> • Domain Hosting, Designing and Development of website for upcoming event with facility of online payment facility. • Online Registration link • Payment gateway integration to the website to facilitate Credit/Debit Card and Net Banking. • Email Correspondence with delegates reference to general queries for registration. • Branding, creative designing of all promotional materials and teasers for online promotion. • Onsite registration and supervision • Coordination with all onsite service providers viz. audio visual, signage's, internet, etc. • Email / SMS registration confirmation and number allotment • Registration list for printing of badges • Design and providing e-certificate to all attending participants 			For 1,500 participants
Fabrication & Logistics				
S.No	Items	Width (Sq. ft)	Height (Sq. ft)	Qty
2	Three sides Podium Boards for Plenary Hall: Iron frame mounted with text & logo in Digital flex, fixed on self supporting stands	2	4	2